

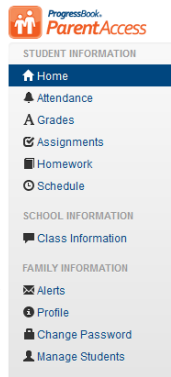
ProgressBook Alerts for Parents

You can set ALERTS in ProgressBook to notify you of:

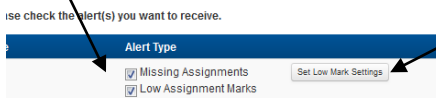
- 1) Missing Assignments
- 2) Low Marks

In order to set these ALERTS, login to ProgressBook

Click on ALERTS on left side of page



Check the ALERTS that you want to receive and click Set low mark settings



Choose a grade from the drop down menu for each class. (An alert message will be sent to you if the student receives a grade lower than the mark you choose.) Click Update.

Send alerts for marks equal to or less than:

Class	Grade
ANATOMY & PHYSIOLOGY	C
APPLIED BUSINESS MATH	A+
CA-CLASSIC & CONT LITERATURE	A
CA-NAT. SCI: BIOLOGY	A-
FOODS AND YOU	B+
INTRO TO ART	B
	B-
	C+
	C
	C-
	D+
	D
	D-
	F

Enter the email address(es) where you want the ALERT sent. Click add new email if you want the ALERT sent to more than one email address. Then, click UPDATE.

Alert Emails

Enter the email address(es) that will receive the alert(s).