



**ORRVILLE CITY  
SCHOOLS**

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Dear Parents,

This letter is to inform you of the Orrville City Schools Reset & Restart Plan for the 2020-21 school year. Based on the current guidelines from Governor DeWine, the Ohio Department of Education and the local health department, we are now able to announce our tentative plan.

Orrville City Schools will be offering two formats for our learning community. **We will return to school in the traditional format (with additional safety measures) five days a week.** We strongly believe the traditional format is the best educational learning model for most students. Orrville City Schools will also offer a remote learning option to families/students who are not able to return to the traditional format at this time. It is important to note the following two items:

- *Orrville City Schools will work to decrease the likelihood of infection through additional hygiene, cleaning, and safety procedures. Included with this letter please find additional safety precautions that will be in place; however, please understand being in a public place has a certain level of risk that cannot be eliminated.*
- *The school district, in consultation with the Wayne County Health Department, could elect at any time, to return to remote learning if cases within the school begin to escalate to a severe risk level.*

Additionally, included in this email/ mailing is information about the two learning options for this school year. Based on our earlier survey, the data suggests that most parents would like students to return to the traditional setting. If you would like to declare the Remote Learning Option for your child(ren), you must return the Remote Learning Declaration to the board office (drop-off 8am-3pm Mon-Fri or mail to 815 N Ella St, Orrville or email to [orvl\\_johnsto@tccsa.net](mailto:orvl_johnsto@tccsa.net)) by August 4, 2020.

If you have not updated FinalForms in preparation for the 2020-21 school year, please do so soon (even if you are opting for remote learning).

If you have a junior/senior who attends the Wayne County Career Center, more information will be forthcoming.

This packet is also on the website [www.orrvilleschools.org](http://www.orrvilleschools.org). If you have any questions, contact the board office via phone or email (330-682-5811 / [orvl\\_info@tccsa.net](mailto:orvl_info@tccsa.net)). We appreciate your support and we will continue to keep you informed should guidelines change.

Sincerely,

*James Ritchie*

Superintendent

# Orrville City Schools

## Reset and Restart Precautions

### 2020-2021 School Year

Bear in mind that the details are subject to change, but we wanted to, at a minimum, provide you some direction for your own household planning.

- The school year will begin according to the board adopted calendar, which can be found on the district website.
- In high use areas and high-touch surfaces, a strict daily cleaning protocol will be followed. This includes busses, cafeterias, restrooms, classrooms - all areas used throughout a school day.
- Parents are expected to perform a health check each morning to ensure an appropriate temperature and the child is feeling well before they get on the bus or are dropped off.
- Students will attend school **daily for full days**, with the following adjustments:
  - Face coverings will be required for all students on bus transportation. Students in **grades 5-12** will be required to wear masks during transition times (this does not pertain to lunch/recess, phys ed) in the school buildings. School-appropriate masks can be provided by the student or school-issued. Masks are recommended for all students at all times, but not required (with the above exceptions). All staff will have access to personal protective equipment.
  - K-4 classrooms will plan to maintain approximately 6 feet of social distance. Grades 5-12 classrooms will plan to achieve as much social distancing as possible. In addition, teachers will be provided sanitation supplies, desk carrels and other barriers when adequate distancing may not be feasible.
  - Frequent hand-washing will be part of the daily routine. Hand sanitizer will be readily available.
  - Lunch periods will be altered to allow for spacing. In some cases, areas other than the cafeteria will be used for tables/seating.
  - Food service will follow guidelines such as no self-serve foods, individual packaging of condiments, etc., and spacing in serving lines
  - Drinking fountains will be closed, but water bottles and filling stations will be provided (or students may bring their own water bottle).
  - Arrival and dismissal procedures will be refined to avoid congestion in any one area.
  - Recess will be altered so playground areas are utilized safely and with fewer students at one time.
  - Transitions (between classrooms, going to the restroom, etc.) will be scheduled so as to avoid congestion in the halls and crossover with groups of students. Throughout the buildings, directional arrows and signage will be utilized.
  - Most field trips and special programs/assemblies will be postponed or cancelled.
- Furthermore, expect additional guidance on the following:
  - Visitor and Volunteer access to a school building will be significantly curtailed.
  - Reporting requirements in the event positive cases are identified among a staff member or a student. Protocols are in place with the Wayne County Health Department for contact tracing, quarantine and return-to-school guidelines.
- Lastly, we will be sharing information on the following in the coming weeks:
  - Details about open houses and orientations
  - FAQ about the start of school (which will spell out in more detail all the items outlined above).

## **Orrville City Schools**

### **Remote Learning Option**

1. All students will be issued a Chromebook
2. Teachers will follow remote learning guidelines as it relates to the number of minutes for learning and class structure.
3. Students who opt for remote learning will be expected to complete the grade level curriculum and all assignments that are part of the learning process.
4. Students will be subject to grading as it exists in a live classroom setting.
5. Student promotion will be dependent on work completion, online time and work accuracy.
6. Parent/student declaration must be signed and complied with to remain remote, or the student will be considered truant. A parent orientation must also be attended in order to participate in this program.
7. A student who is eligible for special education services will receive them remotely during typical school hours.
8. Parent/Student agree to remote learning for a semester at a time (unless otherwise approved by Superintendent).
9. For remote learning, the teacher will establish the hours that he/she is available for assistance, live lessons, and office hours.
10. Parents and students will be contacted via phone, messaging applications, and email.
11. Parent and student must have internet access to register for remote learning.
12. In some cases, PLATO (an online learning curriculum) will be utilized for grade 6-12 students.

\*\* If you elect this option for your student, you must complete the Remote Learning Declaration and return it to the board office (drop-off 8am-3pm Mon-Fri or mail to 815 N Ella St, Orrville or email to [orvl\\_johnsto@tccsa.net](mailto:orvl_johnsto@tccsa.net)) by August 4, 2020. For questions, call the board office at 330-682-5811

**Orrville City Schools**  
**Remote Learning Option Parent-Student Declaration**

*You have elected remote learning for your child for the 2020-2021 school year. In order to ensure that your child receives a quality education that is reflective of the guidelines established by the Ohio Department of Education, you must agree to the following (Due to school district by August 4, 2020):*

Student _____	Grade _____
Student _____	Grade _____
Student _____	Grade _____
Student _____	Grade _____

I, parent/guardian of the above named student(s), have elected to enroll my child(ren) in the remote learning program with the Orrville City Schools for the 2020-2021 school year. This program of learning was created as a result of the COVID-19 virus pandemic and may not be an option in future school years.

In order to create the best environment for learning, I agree to the criteria outlined below. I understand that the school can terminate the remote learning of my child after I have been given two warnings about lack of engagement. I must turn in this commitment form by August 4, 2020 to secure my child's spot in the remote learning class.

I agree to the following and will participate as outlined below, or my child will be expected to be in attendance at school in person for the 2020-2021 school year (please initial next to each item):

- \_\_\_\_\_ I/my child will participate in an orientation that will include training on technology.
- \_\_\_\_\_ My child will meet the grade level attendance and seat time expectations as outlined for his/her specific grade level.
- \_\_\_\_\_ I will secure access to reliable internet and ensure that it is maintained through the period of remote learning.
- \_\_\_\_\_ I am liable for any damage that occurs to the school-issued device and will pay for the repair or replacement to ensure that my child can meet his/her learning goals.
- \_\_\_\_\_ I understand that grading, assessment and reporting policies are consistent with in-person instruction.
- \_\_\_\_\_ I understand that if my child receives special education related services, they will be provided within the school day hours.

\_\_\_\_\_  
Parent/Guardian Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature